

Jordan A. Mitchell

January 16, 2026

Acme Corporation

RE: Entry Level Rigger

Dear Hiring Manager,

I am excited to apply for the Entry Level Rigger position at Acme Corporation, as advertised on your careers page. With a strong passion for the rigging industry and a desire to contribute to high-quality projects, I am eager to bring my skills and dedication to your esteemed team.

During my time at XYZ Technical Institute, I completed rigorous training that focused on safety protocols, rigging techniques, and equipment operation. I excelled in my coursework, earning top marks in Practical Rigging Applications, where I successfully led a team project to develop a safe rigging plan for a simulated construction site. This experience not only honed my technical skills but also taught me the importance of teamwork and effective communication in ensuring a successful operation.

Additionally, I had the opportunity to participate in an internship with ABC Construction, where I assisted senior riggers in setting up and dismantling equipment for various projects. My proactive approach allowed me to identify and suggest improvements to our rigging methods, which resulted in a 15% increase in efficiency during equipment setup. This hands-on experience solidified my understanding of the industry standards and safety regulations necessary for an Entry Level Rigger.

I am eager to bring my dedication and training to Acme Corporation and contribute to your projects. I would appreciate the opportunity to discuss how my skills and experiences align with the needs of your team. Thank you for considering my application; I look forward to the possibility of contributing to your esteemed company.

Sincerely,

Jordan A. Mitchell