

Jordan Martinez

January 16, 2026

Acme Corporation

RE: Entry Level Risk Manager

Dear Hiring Manager,

I am excited to apply for the Entry Level Risk Manager position at Acme Corporation, which I discovered on your careers page. With a strong academic background in finance and risk analysis, combined with practical experience in a high-stakes internship, I am eager to contribute to your team and help enhance your risk management strategies.

During my internship with XYZ Financial Services, I successfully developed a risk assessment model that identified potential vulnerabilities in the company's investment portfolio. By collaborating with senior analysts, I was able to present findings to management, ultimately leading to a 15% reduction in risk exposure. Additionally, my project on compliance and regulatory frameworks received recognition from my supervisor, which further solidified my passion for risk management and its impact on organizational success.

Furthermore, I have honed my analytical skills through coursework and projects, where I employed statistical software to analyze data sets relevant to market trends and risk factors. This experience not only strengthened my technical skills but also taught me the importance of data-driven decision-making in mitigating risks. I am particularly drawn to Acme Corporation's commitment to innovative risk management solutions, and I believe my proactive approach and attention to detail align well with your team's objectives.

I am eager to discuss how my background, skills, and enthusiasm for risk management can contribute to the continued success of Acme Corporation. Thank you for considering my application; I look forward to the opportunity to speak with you further.

Sincerely,

Jordan Martinez