

Jordan Smith

January 16, 2026

Acme Corporation

RE: Entry Level Sap Consultant

Dear Hiring Manager,

I am excited to apply for the Entry Level SAP Consultant position at Acme Corporation, as advertised on your company's careers page. With a strong foundation in information systems and a passion for optimizing business processes through technology, I am eager to contribute to your team and help clients leverage SAP solutions for improved efficiency and performance.

During my studies at the University of Techland, I completed a capstone project where I implemented an SAP S/4HANA simulation for a local business, which resulted in a 20% increase in their operational efficiency. By collaborating with a team of peers, I conducted thorough analysis, gathered requirements, and developed a prototype that demonstrated the potential of integrated business processes. This experience solidified my understanding of SAP functionalities and honed my problem-solving skills in real-world scenarios.

Additionally, I had the opportunity to intern at XYZ Solutions, where I assisted in the migration of client data to SAP Cloud Platform. I was responsible for ensuring data integrity during the transition, and my attention to detail led to a successful completion of the project ahead of schedule. The feedback from my supervisors praised my analytical abilities and commitment to delivering high-quality results, which I believe aligns with Acme Corporation's standards of excellence.

I am eager to bring my skills and enthusiasm for SAP to Acme Corporation and would love the opportunity to discuss how my background, skills, and aspirations align with your team. Thank you for considering my application. I look forward to the possibility of contributing to your innovative projects.

Sincerely,

Jordan Smith