

# Jordan Smith

January 16, 2026

Acme Corporation

RE: Entry Level Security Analyst

Dear Hiring Manager,

I am writing to express my enthusiasm for the Entry Level Security Analyst position at Acme Corporation, which I discovered on your careers page. With a strong academic background in cybersecurity and hands-on experience through internships, I am eager to contribute to your team and help protect Acme's valuable assets from emerging threats.

During my internship at XYZ Tech Solutions, I played a crucial role in conducting vulnerability assessments and penetration testing for client systems. My efforts led to the identification of multiple high-risk vulnerabilities, resulting in the implementation of security measures that decreased potential threats by 30%. Additionally, I collaborated with a team to develop a comprehensive incident response plan that was subsequently adopted company-wide. This experience honed my analytical skills and reinforced my commitment to ensuring cybersecurity best practices in real-world scenarios.

Moreover, I successfully completed relevant certifications, including CompTIA Security+ and an Ethical Hacking course, which provided me with a robust understanding of security frameworks and methodologies. My academic projects, such as a simulated cyber-attack defense strategy, showcased my ability to apply theoretical knowledge to practical situations. I am confident that my proactive approach and eagerness to learn will allow me to contribute effectively to Acme Corporation's security initiatives.

I would be thrilled to further discuss how my background and skills align with the needs of your team. Thank you for considering my application; I look forward to the possibility of contributing to Acme Corporation's success in safeguarding its digital environment.

Sincerely,

Jordan Smith