

# Jordan Smith

January 16, 2026

Acme Corporation

RE: Entry Level Servicenow Developer

Dear Hiring Manager,

I am writing to express my enthusiasm for the Entry Level Servicenow Developer position at Acme Corporation, as advertised on LinkedIn. With a strong foundation in software development and a passion for IT service management, I am excited about the opportunity to contribute to your team and help streamline processes through the ServiceNow platform.

During my time at university, I completed an internship where I developed a ServiceNow application that automated the incident management process for a local nonprofit organization. This project not only reduced the time taken to resolve incidents by 30% but also improved user satisfaction due to the enhanced tracking and reporting features. Additionally, I collaborated with a team on a capstone project where we integrated ServiceNow with other IT management tools, showcasing my ability to work in a team environment and adapt to new technologies quickly.

I am particularly impressed by Acme Corporation's commitment to innovation and excellence in IT solutions. I am eager to bring my skills in JavaScript and my knowledge of ServiceNow modules such as Incident, Problem, and Change Management to your team. I am confident that my proactive approach to learning and problem-solving will allow me to make valuable contributions from day one.

I would love the opportunity to discuss how my background, skills, and enthusiasms align with the needs of your team. Thank you for considering my application, and I look forward to the possibility of contributing to the success of Acme Corporation.

Sincerely,

Jordan Smith