

Jordan Taylor

January 16, 2026

Acme Corporation

RE: Entry Level Sous Chef

Dear Hiring Manager,

I am excited to apply for the Entry Level Sous Chef position at Acme Corporation, as advertised on your company's careers page. With a deep passion for culinary arts and a commitment to excellence, I am eager to contribute to your kitchen team and help deliver exceptional dining experiences to your guests.

During my culinary training at the Culinary Institute, I completed a highly competitive internship at The Gourmet Bistro, where I was responsible for assisting the head chef in preparing daily specials and maintaining kitchen inventory. One of my proudest achievements was collaborating with the team to develop a new seasonal menu that increased customer satisfaction scores by 20%—a testament to my ability to blend creativity with practical execution. Additionally, I played a crucial role in streamlining food preparation processes, which reduced kitchen waste by 15% and improved overall efficiency.

I am particularly drawn to this position at Acme Corporation because of your commitment to using locally sourced ingredients and innovative cooking techniques. I believe my background in sustainable cooking practices and my enthusiasm for creating vibrant dishes align perfectly with your mission. I am eager to bring my strong work ethic, attention to detail, and passion for culinary excellence to your kitchen.

I would love the opportunity to discuss how my skills and experiences can contribute to the success of the Acme Corporation team. Thank you for considering my application. I look forward to the possibility of discussing this exciting opportunity with you.

Sincerely,

Jordan Taylor