

# Samantha Johnson

January 16, 2026

Acme Corporation

RE: Entry Level Teaching Assistant

Dear Hiring Manager,

I am excited to apply for the Entry Level Teaching Assistant position at Acme Corporation, which I discovered on your careers page. With a passion for education and a strong desire to support teachers and students, I am eager to contribute to your team and help create a positive learning environment for all students.

During my time at the University of Springfield, where I earned my Bachelor's degree in Education, I volunteered as a tutor for underprivileged children in the community. In this role, I developed personalized learning plans that improved student engagement and academic performance. One student I worked with, who struggled with reading comprehension, improved his assessment scores by 30% within a few months, showcasing my ability to adapt teaching methods to meet individual needs. Additionally, I served as a teaching assistant for a first-grade classroom, where I supported lesson planning and facilitated small group activities. This experience not only honed my organizational skills but also deepened my understanding of classroom dynamics and the importance of fostering a supportive atmosphere.

I am particularly drawn to the values and mission of Acme Corporation, especially your commitment to inclusive education and continuous improvement. I am eager to bring my skills in communication, adaptability, and teamwork to your educational team. I would appreciate the opportunity to discuss how I can support your educators and enhance the learning experiences of your students. Thank you for considering my application; I look forward to the possibility of contributing to Acme Corporation.

Sincerely,

Samantha Johnson