

Jordan Lee Thompson

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Acme Corporation

RE: Entry Level Treasury Analyst

Dear Hiring Manager,

I am excited to apply for the Entry Level Treasury Analyst position at Acme Corporation, as advertised on your careers page. With a strong academic background in finance and a passion for treasury operations, I am eager to contribute to your team and support Acme's financial goals.

During my internship at Global Finance Solutions, I successfully assisted in streamlining cash forecasting processes, which resulted in a 15% reduction in forecasting errors. My experience working with financial modeling software allowed me to analyze cash flow trends, providing valuable insights that supported the senior analysts in making informed decisions. Additionally, I collaborated with a team to develop a reporting tool that enhanced visibility into daily liquidity positions, improving our response time to cash management needs.

I am particularly drawn to Acme Corporation because of its commitment to innovation and excellence in financial management. I believe my analytical skills, coupled with my ability to work collaboratively in dynamic environments, would allow me to contribute effectively to your team. I am eager to bring my proactive approach and enthusiasm for treasury functions to Acme Corporation.

I look forward to the opportunity to discuss how my background, skills, and enthusiasms align with the goals of your team. Thank you for considering my application for the Entry Level Treasury Analyst position.

Sincerely,

Jordan Lee Thompson