

# Jordan M. Reynolds

January 16, 2026

Acme Corporation

RE: Entry Level Validation Engineer

Dear Hiring Manager,

I am excited to apply for the Entry Level Validation Engineer position at Acme Corporation, which I discovered on your careers page. With a Bachelor's degree in Biomedical Engineering from State University and a strong passion for quality assurance and validation processes, I am eager to contribute to your team and ensure that your products meet the highest standards of quality and compliance.

During my time at State University, I completed a senior project focused on the validation of a prototype medical device. This involved creating rigorous test protocols and performing extensive data analysis to ensure the device not only met regulatory standards but also delivered reliable performance. My efforts culminated in a successful presentation to a panel of industry professionals, where I received commendations for my thorough approach and attention to detail. Additionally, I interned at Tech Solutions Inc. where I assisted in the validation of software applications used in healthcare settings. I collaborated with cross-functional teams to develop test cases that aligned with user requirements, ultimately reducing deployment errors by over 30%.

I am particularly impressed by Acme Corporation's commitment to innovation and quality in the medical device industry. I am eager to bring my technical skills and analytical mindset to your validation team. I believe my hands-on experience and educational background provide a solid foundation for a successful career as a Validation Engineer at Acme Corporation. I look forward to the opportunity to discuss my application further and explore how I can contribute to your esteemed company. Thank you for considering my application.

Sincerely,

Jordan M. Reynolds