

# Jordan Alex Thompson

January 16, 2026

Acme Corporation

RE: Entry Level Vice President

Dear Hiring Manager,

I am excited to apply for the Entry Level Vice President position at Acme Corporation, as advertised on LinkedIn. With a strong foundation in business leadership and a passion for driving strategic initiatives, I am eager to bring my skills to your esteemed organization and contribute to its continued success.

During my tenure as a Business Development Manager at XYZ Enterprises, I led a cross-functional team that successfully launched a new product line, resulting in a 25% increase in revenue within the first six months. This experience honed my ability to manage diverse teams and align organizational goals with customer needs. Additionally, I implemented a comprehensive market analysis strategy that identified untapped market segments, generating a 15% increase in market share. These accomplishments reflect my commitment to innovative solutions and measurable results, qualities that I believe align well with the vision of Acme Corporation.

I am particularly drawn to Acme Corporation's commitment to fostering a culture of innovation and excellence. I am eager to leverage my analytical skills and leadership abilities to support your strategic initiatives, drive operational efficiencies, and mentor emerging leaders within the organization. I would welcome the opportunity to further discuss how my background, skills, and enthusiasms align with the goals of Acme Corporation.

Thank you for considering my application. I look forward to the possibility of discussing my candidacy further and exploring how I can contribute to the success of Acme Corporation.

Sincerely,

Jordan Alex Thompson