

Jordan A. Thompson

January 16, 2026

Acme Corporation
RE: Financial Analyst

Dear Hiring Manager,

I am writing to express my enthusiasm for the Financial Analyst position at Acme Corporation, as advertised on LinkedIn. With a solid background in financial analysis and a commitment to driving data-driven decision-making, I am excited about the opportunity to contribute to your esteemed organization.

In my previous role at Beta Inc., I successfully led a project to streamline the quarterly forecasting process, which resulted in a 20% reduction in time spent on analysis and significantly improved the accuracy of our predictions. By implementing a new financial modeling tool and training the team on its usage, we were able to provide timely insights that helped the management team make informed strategic decisions. Additionally, I played a key role in analyzing the financial impact of a potential market expansion, which involved thorough market research and competitor analysis. My recommendations were instrumental in securing approval for the project, projected to increase revenue by 15% over the next two years.

I am particularly drawn to Acme Corporation because of its commitment to innovation and excellence in financial strategy. I am eager to bring my analytical skills, attention to detail, and proactive approach to your team. I am confident that my experience and passion for data analysis can contribute positively to your financial operations.

I look forward to the opportunity to discuss how my background, skills, and enthusiasms align with the needs of Acme Corporation. Thank you for considering my application for the Financial Analyst position.

Sincerely,

Jordan A. Thompson