

# Jordan Marcus Thompson

January 16, 2026

Acme Corporation

RE: Fire Alarm Technician

Dear Hiring Manager,

I am excited to apply for the Fire Alarm Technician position at Acme Corporation, as advertised on your company's careers page. With a solid foundation in fire safety systems and a passion for ensuring the safety of both residential and commercial properties, I am eager to contribute to your team and support your commitment to excellence in fire protection services.

In my previous role at SafeGuard Fire Systems, I successfully led the installation and maintenance of advanced fire alarm systems in over 50 commercial buildings annually. One of my notable achievements was implementing a new inspection protocol that reduced service call response times by 30%, which significantly enhanced customer satisfaction and safety compliance. Additionally, I was instrumental in training new technicians on best practices for fire alarm installations, which resulted in a 20% decrease in installation errors, further solidifying our reputation for quality and reliability.

I hold a state license as a Fire Alarm Technician and have extensive experience working with both conventional and addressable fire alarm systems. My hands-on knowledge of NFPA codes and standards ensures that all installations are compliant and effective. I am particularly proud of a project where I collaborated with a team to retrofit a historic building with a state-of-the-art fire alarm system, successfully preserving its architectural integrity while enhancing safety measures.

I am enthusiastic about the opportunity to bring my expertise in fire alarm technology to Acme Corporation and contribute to your mission of safeguarding lives and property. I look forward to the chance to discuss my application further and explore how my background and skills align with the needs of your team. Thank you for considering my application.

Sincerely,

Jordan Marcus Thompson