

Jordan Smith

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Acme Corporation

RE: Freelance To Full Time Account Manager

Dear Hiring Manager,

I am excited to apply for the Freelance To Full Time Account Manager position at Acme Corporation, which I discovered on your careers page. With over five years of experience managing diverse accounts in a freelance capacity, I am eager to bring my skills and passion for client success to your esteemed company.

In my previous role as a freelance account manager, I successfully increased client retention rates by 30% over the course of two years by implementing personalized communication strategies and proactive problem-solving methods. One notable achievement was steering a major product launch for a tech startup, where I coordinated between the client and multiple stakeholders to drive a 150% increase in their expected market reach, which exceeded sales forecasts within the first quarter.

Additionally, I managed a portfolio of high-profile clients, consistently delivering tailored solutions that aligned with their business goals. This included negotiating a partnership with a key supplier that resulted in a 20% reduction in costs for my client, thereby enhancing their competitive edge in the marketplace. My ability to foster strong relationships and understand client needs has been pivotal in achieving these results and will be beneficial at Acme Corporation.

I am very much looking forward to the opportunity to discuss how my experience and vision align with the goals of Acme Corporation. Thank you for considering my application; I hope to contribute my expertise to your team and help your clients achieve their objectives.

Sincerely,

Jordan Smith