

Jessica L. Thompson

January 16, 2026

Acme Corporation

RE: Freelance To Full Time Adjunct Professor

Dear Hiring Manager,

I am thrilled to apply for the Freelance To Full Time Adjunct Professor position at Acme Corporation, as advertised on your careers page. With a passion for education and a robust background in curriculum development, I am eager to bring my expertise to your esteemed institution and contribute to the academic growth of your students.

Over the past five years, I have successfully designed and taught online courses in sociology and communication for various institutions, including the University of Metro City. My innovative approach to online education resulted in a 30% increase in student engagement and a 25% improvement in overall course evaluation scores. Additionally, I was instrumental in developing a mentorship program for first-year students that not only enhanced their academic performance but also fostered a supportive learning environment, resulting in a 15% increase in retention rates.

I am particularly drawn to the opportunity at Acme Corporation due to your commitment to fostering diversity and inclusion within the academic community. I believe my experience in creating inclusive course materials and facilitating discussions around diverse perspectives aligns well with your mission. I am excited about the possibility of contributing to your department and am eager to share my insights and strategies with both students and faculty alike.

I would love the opportunity to discuss how my background, skills, and enthusiasm for teaching can contribute to the academic excellence at Acme Corporation. Thank you for considering my application—I look forward to the possibility of discussing this exciting opportunity with you.

Sincerely,

Jessica L. Thompson