

Jordan Taylor

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Acme Corporation

RE: Freelance To Full Time Admissions Counselor

Dear Hiring Manager,

I am excited to apply for the Freelance To Full Time Admissions Counselor position at Acme Corporation, as advertised on your careers page. With a passion for guiding students through their educational journeys and a proven track record in admissions counseling, I am eager to bring my expertise to your dynamic team and support your mission of connecting students with the right academic opportunities.

Throughout my freelance career as an admissions counselor, I successfully assisted over 100 students in navigating the college application process. Notably, I implemented a personalized counseling program that increased acceptance rates for my clients by 30% in just one admissions cycle. My ability to tailor strategies to each student's unique strengths and aspirations not only empowered them but also garnered positive feedback, with 95% of my clients reporting high satisfaction levels with my guidance.

In addition, I collaborated with various educational institutions to develop workshops focused on enhancing students' writing and interview skills. One of my workshops, which focused on crafting compelling personal statements, was attended by over 50 students, resulting in a marked improvement in their application essays. This initiative not only strengthened my rapport with the student body but also established productive relationships with school counselors, further broadening the outreach and impact of my services.

I am deeply interested in the opportunity to contribute to Acme Corporation as a full-time Admissions Counselor and would love to discuss how my experience aligns with your goals. Thank you for considering my application. I look forward to the possibility of discussing my fit for this role in more detail.

Sincerely,

Jordan Taylor