

Jordan Mitchell

January 16, 2026

Acme Corporation

RE: Freelance To Full Time Bi Developer

Dear Hiring Manager,

I am writing to express my enthusiasm for the Freelance To Full Time BI Developer position at Acme Corporation, which I discovered on LinkedIn. The opportunity to transition from freelance to a full-time role aligns perfectly with my career aspirations and passion for data-driven decision-making. I am particularly impressed by Acme's commitment to leveraging analytics for innovative solutions, and I am eager to contribute to such an inspiring environment.

During my time as a freelance Business Intelligence Developer, I successfully led a project for a retail client that involved the implementation of a new data visualization tool. I developed interactive dashboards using Tableau, which reduced reporting time by 40% and enhanced the decision-making process for executives. Additionally, I collaborated with a healthcare provider to optimize their data warehouse, resulting in a 30% increase in data retrieval speed. These experiences have honed my skills in SQL, data modeling, and reporting tools, making me confident in my ability to deliver impactful insights at Acme Corporation.

I am excited about the possibility of bringing my expertise in BI development to your team and further collaborating with talented professionals who share my enthusiasm for data. I believe that my freelance experience has equipped me with a unique perspective and adaptability that would be beneficial for Acme's ongoing projects. I would love the opportunity to discuss how my background, skills, and vision align with the goals of your organization. Thank you for considering my application, and I look forward to the possibility of contributing to Acme Corporation.

Sincerely,

Jordan Mitchell