

# Jordan A. Thompson

January 16, 2026

Acme Corporation

RE: Freelance To Full Time Busser

Dear Hiring Manager,

I am excited to apply for the Freelance To Full Time Busser position at Acme Corporation, which I discovered on your careers page. With a passion for providing excellent customer service and a strong work ethic, I am eager to contribute to your team and help maintain the high standards that Acme is known for.

Over the past two years as a freelance busser in various restaurants, I have honed my ability to work efficiently in fast-paced environments. At The Gourmet Bistro, I successfully supported a team of servers during peak hours, which resulted in a 30% reduction in table turnover time. My attention to detail ensured that dining areas remained clean and organized, enhancing the overall guest experience. Additionally, I took the initiative to train new staff members on proper sanitation practices, promoting a culture of cleanliness and safety.

I am particularly drawn to Acme Corporation because of your commitment to quality and customer satisfaction. I believe my experience in managing multiple responsibilities, such as assisting with food prep and restocking supplies during busy shifts, aligns well with your needs. I am eager to bring my skills in communication and teamwork to your dynamic team, ensuring that every guest leaves with a positive impression.

I would love the opportunity to discuss how my background and skills can contribute to the success of Acme Corporation. Thank you for considering my application; I look forward to the possibility of working together.

Sincerely,

Jordan A. Thompson