

Jordan Alex Thompson

January 16, 2026

Acme Corporation

RE: Freelance To Full Time Chief Financial Officer

Dear Hiring Manager,

I am thrilled to apply for the Freelance To Full Time Chief Financial Officer position at Acme Corporation, as advertised on LinkedIn. With over 15 years of experience in financial management and a proven track record of driving financial growth, I am excited about the opportunity to bring my expertise to your team and contribute to Acme's continued success.

In my recent freelance role, I successfully helped a mid-sized tech company restructure its financial operations, leading to a 30% reduction in operational costs over two years. By implementing a streamlined budgeting process and leveraging advanced financial modeling techniques, I facilitated informed decision-making that directly increased profitability. Additionally, I played a crucial role in raising \$5 million in funding through strategic investor relations, which not only provided necessary capital but also solidified the company's market position.

Throughout my career, I have demonstrated a keen ability to analyze complex financial data and translate it into actionable insights. For instance, while serving as a part-time CFO for a startup, I developed a comprehensive financial forecasting model that improved cash flow management and enabled the company to achieve a profitable bottom line within its first 18 months of operation. My dedication to fostering a culture of financial accountability and transparency has consistently resulted in stronger financial health for the organizations I've worked with.

I am eager to discuss how my skills and experiences align with the needs of Acme Corporation. Thank you for considering my application; I look forward to the possibility of contributing to your esteemed team and helping Acme achieve its financial goals.

Sincerely,

Jordan Alex Thompson