

# Jordan A. Wells

January 16, 2026

Acme Corporation

RE: Freelance To Full Time Corporate Lawyer

Dear Hiring Manager,

I am excited to apply for the Freelance to Full Time Corporate Lawyer position at Acme Corporation, as advertised on your careers page. With a strong background in corporate law and a proven track record of delivering exceptional legal solutions, I am eager to contribute to your team and support Acme's ongoing success in navigating complex corporate matters.

During my time as a freelance corporate lawyer, I successfully advised a diverse array of clients on mergers and acquisitions, ensuring compliance with regulatory frameworks and mitigating potential risks. One notable achievement involved leading the legal diligence and structuring of a \$50 million acquisition for a tech startup, which not only streamlined their integration process but also positioned them for accelerated growth in a competitive market. Additionally, I developed and implemented comprehensive corporate governance policies for several small to mid-sized businesses, effectively enhancing their operational efficiency and legal compliance, which resulted in a 30% reduction in legal disputes over a two-year period.

I am particularly drawn to the opportunity at Acme Corporation due to your commitment to innovation and ethical business practices. I am eager to bring my expertise in corporate law to your team, collaborating with stakeholders to navigate legal landscapes while driving strategic initiatives forward. I believe my proactive approach and dedication to achieving client objectives will be an asset to your organization.

I look forward to the possibility of discussing how my experience and vision align with the needs of Acme Corporation. Thank you for considering my application for this exciting opportunity.

Sincerely,

Jordan A. Wells