

Jordan Taylor

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Acme Corporation

RE: Freelance To Full Time Corporate Trainer

Dear Hiring Manager,

I am excited to apply for the Freelance To Full Time Corporate Trainer position at Acme Corporation, which I discovered on LinkedIn. With a strong background in corporate training and a passion for developing engaging learning experiences, I believe I would be a valuable addition to your team.

In my recent freelance role, I designed and delivered customized training programs for clients in various industries, including technology and healthcare. One notable project involved creating a leadership development workshop for a tech startup, which resulted in a 30% increase in employee engagement scores within six months. Additionally, I facilitated a series of onboarding sessions for a healthcare organization, streamlining their training process and reducing new hire time-to-productivity by 25% through targeted content and interactive methodologies.

I am particularly drawn to Acme Corporation's commitment to fostering continuous learning and professional growth. I am eager to bring my expertise in instructional design and facilitation to your team, helping to enhance the skills and performance of your workforce. I would love the opportunity to discuss how my background and experiences align with the goals of Acme Corporation.

Thank you for considering my application. I look forward to the possibility of discussing this exciting opportunity with you.

Sincerely,

Jordan Taylor