

# Jordan Mitchell

January 16, 2026

Acme Corporation

RE: Freelance To Full Time Crane Operator

Dear Hiring Manager,

I am excited to apply for the Freelance To Full Time Crane Operator position at Acme Corporation, as advertised on your careers page. With my extensive experience in crane operation and a proven track record of safety and efficiency, I am eager to bring my skills to your team and contribute to the exceptional projects at Acme.

In my freelance work over the past five years, I have successfully managed a variety of crane operations on construction sites, ensuring that each project was completed on time and within budget. One of my proudest achievements was overseeing the lifting and placement of over 200 tons of structural steel for a large commercial development, where I implemented a comprehensive safety plan that resulted in zero incidents. Additionally, I developed a system for coordinating with site managers and other operators that improved communication and reduced downtime by 15%, directly enhancing project productivity.

I am particularly drawn to the opportunity at Acme Corporation because of your commitment to innovation and excellence in construction. I believe that my strong work ethic and ability to adapt quickly to new environments will allow me to thrive in your dynamic team. I am eager to discuss how my background as a freelance operator can transition into a full-time role with your organization and help drive your projects forward.

Thank you for considering my application. I look forward to the possibility of discussing my candidacy further and how I can contribute to the ongoing success of Acme Corporation.

Sincerely,

Jordan Mitchell