

Jordan Avery Thompson

January 16, 2026

Acme Corporation

RE: Freelance To Full Time Design Engineer

Dear Hiring Manager,

I am excited to apply for the Freelance To Full Time Design Engineer position at Acme Corporation, which I discovered on your careers page. With my background in mechanical design and product development, combined with extensive freelance experience, I am eager to contribute my skills to your innovative team. Acme's commitment to cutting-edge solutions and high-quality engineering aligns perfectly with my professional values and aspirations.

Throughout my freelance career, I successfully led multiple projects that required advanced engineering skills and creative problem-solving. One notable project involved designing a compact assembly system for a startup that improved their production efficiency by 40%. By utilizing CAD software and implementing design for manufacturability principles, I was able to reduce material costs significantly while maintaining product integrity. Additionally, I collaborated with cross-functional teams to streamline the design process, which not only met tight deadlines but also enhanced client satisfaction.

In another instance, I developed a prototype for an energy-efficient HVAC system that garnered attention at a national engineering conference. My design was recognized for its innovative use of sustainable materials and energy-saving technology, which led to a partnership opportunity with a leading green technology firm. These experiences have honed my skills in project management, technical communication, and design iteration, making me well-equipped for the demands of a full-time position.

I am very interested in the opportunity to discuss how my experience and vision can align with the goals of Acme Corporation. Thank you for considering my application. I look forward to the possibility of contributing to your team and further discussing my candidacy.

Sincerely,

Jordan Avery Thompson