

Sophia Tran

January 16, 2026

Acme Corporation

RE: Freelance To Full Time Diplomat

Dear Hiring Manager,

I am excited to apply for the Freelance To Full Time Diplomat position at Acme Corporation, as advertised on your careers page. With a strong background in international relations and extensive experience in diplomatic outreach, I am eager to contribute my skills to your esteemed organization and support its global initiatives.

In my previous role as a freelance diplomat, I successfully negotiated a bilateral agreement between two countries that led to improved trade relations and collaboration on environmental issues. By leveraging my strong interpersonal skills and cultural competence, I facilitated discussions that resulted in a 20% increase in trade volume within the first year of the agreement. Additionally, I developed and executed a series of workshops that educated local leaders on diplomatic protocols and international best practices, enhancing their capacity to engage effectively on the global stage.

I am particularly drawn to Acme Corporation's commitment to fostering sustainable international partnerships. I believe my ability to navigate complex political landscapes and build trust among diverse stakeholders aligns perfectly with your mission. I am eager to bring my expertise in diplomatic strategy and negotiation to your team, contributing to impactful initiatives that drive positive change.

I welcome the opportunity to discuss how my background and skills can add value to Acme Corporation as a full-time diplomat. Thank you for considering my application; I look forward to the possibility of contributing to your team.

Sincerely,

Sophia Tran