

Jordan A. Miller

January 16, 2026

Acme Corporation

RE: Freelance To Full Time Employment Lawyer

Dear Hiring Manager,

I am writing to express my enthusiasm for the Freelance To Full Time Employment Lawyer position at Acme Corporation, which I discovered through LinkedIn. With a solid background in employment law and a passion for advocating for both employers and employees, I am excited about the opportunity to contribute my expertise to your esteemed organization.

In my previous freelance role, I successfully advised a diverse range of clients on various employment matters, including contract negotiations and compliance with labor laws. One of my key achievements was representing a start-up in a complex negotiations process, which resulted in a favorable outcome that enabled them to enhance their employee benefits package while maintaining budgetary constraints. Additionally, I authored a comprehensive employee handbook for a mid-sized company, ensuring compliance with state and federal regulations, which significantly improved their operational efficiency and reduced the risk of litigation.

I am particularly drawn to Acme Corporation's commitment to fostering a collaborative workplace and your proactive approach to employee relations. I am eager to bring my experience in negotiating settlements and implementing compliance programs to your team. I would be thrilled to further discuss how my skills and accomplishments can contribute to your legal department's success.

Thank you for considering my application. I look forward to the possibility of discussing this exciting opportunity with you.

Sincerely,

Jordan A. Miller