

Jordan Mitchell

January 16, 2026

Acme Corporation

RE: Freelance To Full Time Freight Broker

Dear Hiring Manager,

I am excited to apply for the Freelance To Full Time Freight Broker position at Acme Corporation, which I discovered on LinkedIn. With a robust background in logistics and a proven track record as a freelance broker, I am eager to bring my expertise to your esteemed company and contribute to your team's success.

During my freelance career, I successfully managed logistics for over 50 clients, consistently achieving a 98% on-time delivery rate. One notable project involved coordinating the transportation of goods for a major retail client, where I optimized the routing process, resulting in a 20% reduction in shipping costs for them. This not only improved client satisfaction but also led to a long-term partnership that increased my referral business by 30%. Additionally, I have developed strong relationships with a diverse network of carriers, allowing me to negotiate competitive rates and ensure reliable service, which I believe is essential in the fast-paced freight industry.

I am particularly drawn to the opportunity at Acme Corporation because of your commitment to innovation and customer service excellence. I am confident that my proactive approach and ability to adapt to changing market conditions would seamlessly align with your company's goals. I would love the opportunity to discuss how my background in freight brokerage can contribute to the continued success of Acme Corporation. Thank you for considering my application; I look forward to the possibility of speaking with you soon.

Sincerely,

Jordan Mitchell