

# Jordan A. Thompson

January 16, 2026

Acme Corporation

RE: Freelance To Full Time Home Inspector

Dear Hiring Manager,

I am excited to apply for the Freelance To Full Time Home Inspector position at Acme Corporation, as advertised on your careers page. With a strong background in home inspections and a commitment to providing thorough and accurate assessments, I am eager to bring my expertise to your esteemed organization.

In my freelance career spanning over five years, I have conducted over 250 home inspections, consistently receiving positive feedback for my attention to detail and thoroughness. My most notable achievement was identifying significant structural issues in a property that could have led to costly repairs for the buyer. By providing a comprehensive report and advising on necessary repairs, I helped my clients negotiate a favorable price, saving them thousands of dollars. Additionally, I implemented a digital reporting system that streamlined my workflow, allowing me to deliver timely and detailed reports to clients, enhancing their overall experience.

I am particularly drawn to this opportunity at Acme Corporation due to your commitment to excellence and customer satisfaction in the home inspection industry. I believe my hands-on experience combined with my proactive approach aligns well with your company's goals. I am very interested in the possibility of transitioning into a full-time role where I can contribute to your team and help uphold your reputation for quality inspections.

Thank you for considering my application. I would love the opportunity to discuss how my background, skills, and enthusiasms can contribute to the success of Acme Corporation. I look forward to the possibility of collaborating with your team and am excited about the prospect of working together.

Sincerely,

Jordan A. Thompson