

Jordan Thompson

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Acme Corporation

RE: Freelance To Full Time Hr Manager

Dear Hiring Manager,

I am excited to apply for the Freelance To Full Time HR Manager position at Acme Corporation, which I discovered on LinkedIn. With over five years of diverse HR experience, including freelance projects with various clients in different industries, I am eager to bring my expertise in talent acquisition and employee engagement to your esteemed organization.

In my most recent freelance role, I successfully implemented a recruitment strategy for a tech startup that reduced the average time-to-hire by 30%. By leveraging social media platforms and optimizing the candidate screening process, I was able to attract top-tier talent and fill critical roles promptly. Additionally, I developed and facilitated a comprehensive onboarding program that increased new hire retention rates by 25% within the first year. These experiences have equipped me with a deep understanding of the HR landscape and the ability to adapt strategies to meet business needs effectively.

I am particularly drawn to Acme Corporation because of your commitment to fostering a positive workplace culture and innovative HR practices. I am eager to contribute to these initiatives and work collaboratively with your team to further enhance employee satisfaction and organizational performance. I would welcome the opportunity to discuss how my background and skills align with the goals of Acme Corporation.

Thank you for considering my application. I look forward to the possibility of discussing this exciting opportunity with you further.

Sincerely,

Jordan Thompson