

Jordan M. Thompson

January 16, 2026

Acme Corporation

RE: Freelance To Full Time Hvac Engineer

Dear Hiring Manager,

I am excited to apply for the Freelance To Full Time HVAC Engineer position at Acme Corporation, as advertised on LinkedIn. With over six years of experience in HVAC design and implementation, I am eager to contribute my skills to your innovative team and further enhance your reputation for excellence in the industry.

During my time as a freelance HVAC engineer, I successfully managed projects that optimized energy efficiency and reduced costs for my clients. For example, I led the redesign of an HVAC system for a commercial building that resulted in a 30% reduction in energy consumption and saved the client \$15,000 annually in utility costs. Additionally, I have developed customized HVAC solutions for various residential projects, ensuring compliance with local codes while enhancing indoor air quality and occupant comfort.

I am particularly drawn to Acme Corporation's commitment to sustainable building practices and innovative HVAC solutions. I believe my background in conducting energy audits and implementing environmentally friendly technologies will allow me to add significant value to your team. I am eager to bring my problem-solving skills and passion for HVAC engineering to support Acme's mission and help clients achieve their energy efficiency goals.

I look forward to the opportunity to discuss how my experience and enthusiasm for HVAC engineering can align with the objectives of Acme Corporation. Thank you for considering my application; I hope to speak with you soon.

Sincerely,

Jordan M. Thompson