

Jordan Mitchell

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Acme Corporation

RE: Freelance To Full Time Import Export Specialist

Dear Hiring Manager,

I am excited to apply for the Freelance To Full Time Import Export Specialist position at Acme Corporation, which I discovered on LinkedIn. With over five years of experience in the import-export industry, I have developed a strong skill set that aligns perfectly with the needs of your team, and I am eager to contribute to the continued success of Acme Corporation.

During my freelance career, I successfully managed the logistics for a mid-sized electronics firm, which involved coordinating the import of components from Asia and ensuring compliance with international trade regulations. One of my key achievements was reducing shipping costs by 20% through strategic negotiations with carriers and optimizing our shipping routes. Additionally, I spearheaded a project to streamline customs documentation processes, which resulted in a 30% decrease in clearance times. These experiences have equipped me with a comprehensive understanding of the complexities involved in international trade and the ability to navigate challenges effectively.

I am particularly drawn to Acme Corporation because of your commitment to innovation and excellence in the global market. I am confident that my proactive approach and results-driven mindset would make a significant positive impact on your operations. I would welcome the opportunity to further discuss how my background and skills can align with the goals of Acme Corporation. Thank you for considering my application.

Sincerely,

Jordan Mitchell