

Jordan Mitchell

January 16, 2026

Acme Corporation

RE: Freelance To Full Time Industrial Technician

Dear Hiring Manager,

I am excited to apply for the Freelance To Full Time Industrial Technician position at Acme Corporation, which I discovered on LinkedIn. With a robust background in industrial technology and hands-on experience in precision engineering, I am eager to contribute my skills to your innovative team and help drive operational excellence.

During my freelance career, I successfully collaborated with various manufacturing companies to improve their production processes. One of my key achievements involved designing a custom automated assembly line for a client that increased productivity by 30% while reducing material waste by 15%. This project not only enhanced efficiency but also resulted in significant cost savings for the client, demonstrating my ability to deliver impactful solutions under tight deadlines. Additionally, I played a crucial role in a cross-functional team that implemented a new quality control system at a local plant. This initiative reduced product defects by 25% within the first six months, showcasing my commitment to quality and continuous improvement.

I am genuinely impressed by Acme Corporation's commitment to innovation and sustainability in industrial practices. I am eager to bring my technical expertise and problem-solving abilities to your team and further enhance the standards of excellence for which Acme is known. I would love the opportunity to discuss how my background, skills, and enthusiasms align with the goals of your organization. Thank you for considering my application, and I look forward to the possibility of discussing this exciting opportunity with you.

Sincerely,

Jordan Mitchell