

# Jordan A. Thompson

January 16, 2026

Acme Corporation

RE: Freelance To Full Time Legal Counsel

Dear Hiring Manager,

I am excited to apply for the Freelance To Full Time Legal Counsel position at Acme Corporation, as advertised on LinkedIn. With a strong background in corporate law and a proven track record of providing strategic legal advice, I am eager to bring my expertise to your innovative team and support Acme's objectives as it continues to grow and navigate complex legal landscapes.

During my time as a freelance legal consultant, I successfully represented a mid-sized technology firm in a critical contract negotiation, resulting in a 30% reduction in potential liabilities while securing favorable terms that enhanced their market position. Additionally, I developed and implemented a comprehensive compliance program for a startup, which not only ensured adherence to regulatory standards but also mitigated risks associated with intellectual property concerns. These experiences have honed my ability to balance legal requirements with business needs, allowing me to contribute effectively to my clients' success.

I am particularly drawn to Acme Corporation's commitment to innovation and integrity, which resonates with my professional values. I would welcome the opportunity to discuss how my background in corporate law and my successful freelance endeavors can add value to your team. Thank you for considering my application; I look forward to the possibility of contributing to Acme's continued success.

Sincerely,

Jordan A. Thompson