

# Dr. Emily Richardson

January 16, 2026

Acme Corporation

RE: Freelance To Full Time Marine Biologist

Dear Hiring Manager,

I am writing to express my enthusiasm for the Freelance To Full Time Marine Biologist position at Acme Corporation, which I discovered on your careers page. With a strong background in marine biology and a passion for ocean conservation, I am excited about the opportunity to contribute to your team's innovative research and marine conservation efforts.

In my previous freelance role with Oceanic Research Institute, I led a project that focused on coral reef restoration in the Caribbean. My team successfully developed a sustainable method for cultivating coral species, which increased reef resilience and biodiversity in the area by 30%. Additionally, I collaborated with local communities to facilitate educational workshops, which empowered over 200 participants with knowledge about marine ecosystems and conservation strategies. This experience not only honed my project management and scientific communication skills but also deepened my commitment to fostering community engagement in marine conservation.

Furthermore, during my time as a research assistant at Coastal Ecology Labs, I contributed to a groundbreaking study on the effects of climate change on marine species migration patterns. My role involved data collection and analysis, which helped shape our published findings in a leading marine biology journal. This experience equipped me with the analytical skills necessary for impactful research, and I am eager to bring this expertise to Acme Corporation.

I would love the opportunity to discuss how my background, skills, and passion for marine biology align with the goals of Acme Corporation. Thank you for considering my application, and I look forward to the possibility of contributing to your important work in marine conservation.

Sincerely,

Dr. Emily Richardson