

Jordan A. Mitchell

January 16, 2026

Acme Corporation

RE: Freelance To Full Time Mason

Dear Hiring Manager,

I am excited to apply for the Freelance To Full Time Mason position at Acme Corporation, as advertised on your careers page. With a strong passion for masonry and over six years of hands-on experience in both residential and commercial projects, I am eager to contribute my skills and creativity to your esteemed company.

In my freelance work, I successfully completed a variety of masonry projects, including the construction of a custom stone patio that enhanced the outdoor space for a high-end residential client. By collaborating closely with the homeowner and utilizing advanced techniques, I delivered the project ahead of schedule and received commendations for the quality of my craftsmanship. Additionally, I played a pivotal role in a commercial renovation where I was responsible for restoring the façade of a historic building, ensuring compliance with preservation standards and completing the project within budget constraints. My attention to detail and ability to manage multiple tasks under tight deadlines were key to my success in these projects.

I am particularly impressed with Acme Corporation's commitment to excellence and innovation in masonry. I would love the opportunity to bring my unique skills and experiences to your team and contribute to your ongoing projects. I am enthusiastic about the chance to discuss how my background, skills, and interests align with the goals of Acme Corporation. Thank you for considering my application. I look forward to the possibility of discussing this exciting opportunity further.

Sincerely,

Jordan A. Mitchell