

Jordan Mitchell

January 16, 2026

Acme Corporation

RE: Freelance To Full Time Millwright

Dear Hiring Manager,

I am writing to express my enthusiasm for the Freelance To Full Time Millwright position at Acme Corporation, as advertised on your company careers page. With over five years of hands-on experience in the millwright field, I am excited about the opportunity to contribute to your team and support your commitment to excellence in manufacturing.

During my freelance career, I successfully completed a project for a local manufacturing plant where I was responsible for the installation and maintenance of a complex conveyor system. This project not only improved the plant's operational efficiency by 20%, but it also involved collaborating closely with engineers and technicians to identify and resolve mechanical issues. Additionally, I played a key role in a major overhaul of a cooling system for an industrial facility, which led to a 15% reduction in energy consumption, significantly lowering operational costs for the client.

I am particularly drawn to Acme Corporation for its innovative approach to engineering solutions and its dedication to employee development. I am eager to bring my skills in machinery installation, troubleshooting, and maintenance to your team, while also continuing to grow professionally within your organization. I look forward to the opportunity to discuss how my background, skills, and enthusiasms align with the goals of Acme Corporation. Thank you for considering my application.

Sincerely,

Jordan Mitchell