

# Jordan P. Fields

January 16, 2026

Acme Corporation

RE: Freelance To Full Time Optometrist

Dear Hiring Manager,

I am excited to apply for the Freelance to Full Time Optometrist position at Acme Corporation, as advertised on your careers page. With a strong background in optometry and a proven track record of delivering exceptional patient care, I am eager to bring my expertise to your esteemed team and contribute to the high standards of excellence for which Acme is known.

In my freelance capacity, I successfully managed a diverse patient base, providing comprehensive eye examinations and tailored vision care solutions. One of my notable achievements was implementing a patient feedback system that improved satisfaction scores by over 30%. This initiative not only enhanced the quality of care but also fostered long-term relationships with patients, resulting in a 40% increase in repeat visits within a year. Additionally, my collaborative work with ophthalmologists led to a streamlined referral process that reduced wait times for patients needing specialized care, further demonstrating my commitment to improving patient outcomes.

I am particularly impressed with Acme Corporation's focus on innovation and patient-centered care, and I am eager to contribute my skills in a full-time capacity. I would welcome the opportunity to discuss how my background in optometry and my commitment to superior patient service align with the goals of your organization. Thank you for considering my application; I look forward to the possibility of discussing this opportunity further.

Sincerely,

Jordan P. Fields