

# Jordan P. Carter

January 16, 2026

Acme Corporation

RE: Freelance To Full Time Petroleum Engineer

Dear Hiring Manager,

I am excited to submit my application for the Freelance To Full Time Petroleum Engineer position at Acme Corporation, which I discovered on your careers page. With over five years of experience in the petroleum industry, I have developed a strong technical foundation and a deep passion for energy development and sustainability. I am particularly drawn to Acme's commitment to innovation, and I believe my skills align well with the goals of your team.

During my time as a freelance petroleum engineer, I successfully managed multiple projects that required both technical expertise and strategic planning. For instance, I led a team in optimizing the drilling process for a mid-sized oil field, resulting in a 20% reduction in operational costs and a 15% increase in production rates. Additionally, I implemented a novel reservoir simulation project that utilized advanced modeling techniques, which improved the accuracy of our resource estimation by 30%. These experiences have equipped me with the ability to analyze complex challenges and devise practical solutions that drive results.

I am eager to discuss how my background in petroleum engineering, coupled with my freelance experience, can contribute to the ongoing success at Acme Corporation. I appreciate the opportunity to apply for this role and look forward to the possibility of discussing this position further. Thank you for considering my application.

Sincerely,

Jordan P. Carter