

# Jordan M. Taylor

January 16, 2026

Acme Corporation

RE: Freelance To Full Time Phlebotomist

Dear Hiring Manager,

I am writing to express my enthusiasm for the Freelance To Full Time Phlebotomist position at Acme Corporation, which I discovered on LinkedIn. With over five years of experience in the healthcare field, specializing in phlebotomy, I am excited about the opportunity to contribute my skills to your esteemed team. Your commitment to patient care and innovative healthcare solutions resonates deeply with my professional values and aspirations.

Throughout my freelance career, I have successfully performed over 1,500 venipunctures and capillary punctures, ensuring a high level of accuracy and patient comfort. At my previous assignment with Health First Clinics, I was recognized for achieving a 98% patient satisfaction rate, based on feedback surveys, due to my ability to create a welcoming environment and reduce anxiety among patients. Additionally, I implemented a new scheduling system that improved patient flow and reduced wait times by 20%, leading to a more streamlined process and ultimately enhancing overall patient experience.

I am particularly drawn to the opportunity at Acme Corporation because of your focus on not only diagnostic efficiency but also patient education. I am eager to bring my expertise in both technical skills and patient interaction to your team. I would love the chance to discuss how my background, skills, and enthusiasms align with the goals of your organization. Thank you for considering my application; I look forward to the possibility of contributing to Acme Corporation and furthering my career as a full-time phlebotomist.

Sincerely,

Jordan M. Taylor