

Jordan L. Reynolds

January 16, 2026

Acme Corporation

RE: Freelance To Full Time Pilot

Dear Hiring Manager,

I am excited to apply for the Freelance To Full Time Pilot position at Acme Corporation, which I discovered on your company careers page. With a strong background in aviation and a passion for flying that aligns with Acme's commitment to excellence, I am eager to contribute my skills to your team and support your operations as a full-time pilot.

During my freelance career, I have accumulated over 3,000 flight hours across various aircraft types, demonstrating my adaptability and technical proficiency. One of my key achievements was successfully completing a challenging cross-country flight for a corporate client, where I navigated adverse weather conditions and ensured the safety and comfort of all passengers. Additionally, I played a pivotal role in optimizing flight plans for fuel efficiency, resulting in a 15% reduction in operational costs for several clients. These experiences have prepared me for the responsibilities of a full-time pilot, where meticulous planning and execution are critical.

I am particularly impressed by Acme Corporation's commitment to innovative flight solutions and your emphasis on safety and reliability. I believe my proactive approach to problem-solving and my dedication to maintaining the highest standards of pilotage make me an ideal fit for your team. I am eager to bring my experience in client-focused aviation services to contribute to your continued success.

I would appreciate the opportunity to discuss how my background, skills, and enthusiasms align with the goals of Acme Corporation. Thank you for considering my application. I look forward to the possibility of discussing my candidacy further.

Sincerely,

Jordan L. Reynolds