

Jordan Taylor

January 16, 2026

Acme Corporation

RE: Freelance To Full Time Pool Technician

Dear Hiring Manager,

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I am excited to apply for the Freelance To Full Time Pool Technician position at Acme Corporation, which I discovered on your company's careers page. With over five years of experience in pool maintenance and repair, I am eager to transition from my freelance work to a full-time role where I can contribute to your team's success and help enhance customer satisfaction.

In my previous freelance capacity, I successfully managed a diverse portfolio of residential and commercial pool clients, consistently achieving a 95% customer retention rate. I implemented a proactive maintenance schedule that reduced emergency service calls by 40%, ensuring my clients enjoyed clean and safe pool environments throughout the year. Additionally, I led a project for a local community center where I designed and executed an upgrade plan for their aging pool system, resulting in a 30% reduction in energy costs and improved water quality.

I am particularly drawn to Acme Corporation because of its commitment to innovative pool solutions and exceptional customer service. I am confident that my hands-on experience, combined with my strong communication skills, would allow me to make a significant impact on your team. I look forward to the opportunity to discuss how my background, skills, and enthusiasms align with the goals of Acme Corporation.

Thank you for considering my application. I hope to speak with you soon to explore this exciting opportunity further.

Sincerely,

Jordan Taylor