

Jordan Mitchell

January 16, 2026

Acme Corporation

RE: Freelance To Full Time Private Equity Associate

Dear Hiring Manager,

I am writing to express my enthusiastic interest in the Freelance To Full Time Private Equity Associate position at Acme Corporation, which I discovered on your careers page. With a strong background in financial analysis and a proven track record in private equity transactions, I am excited about the opportunity to contribute to your team and support Acme's strategic growth initiatives.

During my time as a freelance financial analyst, I successfully led a project where I analyzed potential investment opportunities in the tech sector, culminating in a comprehensive report that highlighted three high-potential companies. My analysis not only identified key value drivers but also projected a potential return on investment of 25% over three years. This work directly supported the decision-making process for my client, who went on to secure funding for one of the identified startups. Additionally, I have experience in conducting due diligence for a mid-sized private equity firm, where I facilitated the evaluation of over 15 target companies, leading to the successful acquisition of a firm that has since increased its market share by 30%.

I am particularly drawn to Acme Corporation's commitment to innovative investment strategies and believe my analytical skills and results-driven approach align well with your objectives. I am eager to bring my experiences and insights to your team and contribute to Acme's continued success in the private equity landscape. I look forward to the opportunity to discuss how my background, skills, and enthusiasms align with the goals of your organization. Thank you for considering my application.

Sincerely,

Jordan Mitchell