

# Jessica Thompson

January 16, 2026

Acme Corporation

RE: Freelance To Full Time Quality Control Analyst

Dear Hiring Manager,

I am excited to apply for the Freelance To Full Time Quality Control Analyst position at Acme Corporation, which I discovered on your careers page. With a proven track record in quality assurance and a keen eye for detail, I am eager to contribute my skills to enhance the quality of your products and services.

During my time as a freelance quality control analyst, I successfully implemented a new quality assurance process for a tech startup that reduced defects by 30% within six months. By developing detailed testing protocols and collaborating closely with development teams, I was able to identify key areas for improvement that significantly enhanced user satisfaction rates. Additionally, I conducted comprehensive audits for a mid-sized manufacturing firm, which resulted in a 25% reduction in compliance issues, further solidifying my ability to ensure that products meet the highest standards.

I am particularly drawn to the opportunity at Acme Corporation because of your commitment to innovation and excellence. I am confident that my background in quality control, coupled with my analytical skills and proactive approach, will allow me to make a significant impact within your team. I would welcome the chance to discuss how my experience aligns with your goals and how I can contribute to the continued success of Acme Corporation. Thank you for considering my application.

Sincerely,

Jessica Thompson