

# Jessica L. Thompson

January 16, 2026

Acme Corporation

RE: Freelance To Full Time Reading Specialist

Dear Hiring Manager,

I am excited to apply for the Freelance To Full Time Reading Specialist position at Acme Corporation, which I discovered on your careers page. With over five years of experience in literacy education, particularly in individualized reading interventions, I am eager to bring my expertise to your team and contribute to your mission of fostering a love for reading in students.

During my tenure as a freelance reading specialist, I successfully developed and implemented a personalized curriculum for struggling readers that improved their literacy skills by an average of 30% in just one semester. One of my notable projects involved working with a group of third-grade students who were below grade level in reading. By utilizing targeted assessments and dynamic teaching methods, I was able to elevate their reading comprehension scores significantly, resulting in their recognition at the district's annual literacy fair.

Additionally, my collaboration with local schools has equipped me with the ability to create engaging workshops for parents and educators alike, aimed at promoting effective reading strategies at home. Through these workshops, I empowered parents to become active participants in their children's literacy journey, yielding positive feedback and increased student motivation. I am particularly drawn to Acme Corporation's commitment to innovative literacy solutions, and I am eager to bring my background in data-driven reading strategies to your esteemed organization.

I would love the opportunity to discuss how my experience and skills align with the needs of your team at Acme Corporation. Thank you for considering my application; I look forward to the possibility of discussing this exciting role further.

Sincerely,

Jessica L. Thompson