

Jordan Taylor-Smith

January 16, 2026

Acme Corporation

RE: Freelance To Full Time Real Estate Agent

Dear Hiring Manager,

I am excited to apply for the Freelance To Full Time Real Estate Agent position at Acme Corporation, which I discovered on your company website. With my extensive background in real estate, coupled with my passion for helping clients navigate the housing market, I am eager to bring my skills to your esteemed company and contribute to your team's success.

In my freelance role, I successfully closed over 20 transactions in the past year alone, generating an average of 15% above the asking price for my clients. One notable achievement involved a residential property where I implemented a targeted digital marketing strategy, resulting in a bidding war that ultimately increased the sale price by \$50,000. Additionally, my strong negotiation skills have consistently been a game-changer in securing favorable terms for my clients, as demonstrated in a recent commercial lease agreement where I saved my client 10% annually through effective negotiations.

I am particularly drawn to Acme Corporation because of your commitment to integrity and client satisfaction, values that I have always upheld in my practice. I am confident that my proactive approach and proven track record of delivering results align with your goals for this position. I would welcome the opportunity to discuss how my experience and vision can contribute to the continued success of Acme Corporation. Thank you for considering my application.

Sincerely,

Jordan Taylor-Smith