

Jordan A. Mitchell

January 16, 2026

Acme Corporation

RE: Freelance To Full Time Real Estate Attorney

Dear Hiring Manager,

I am writing to express my enthusiasm for the Freelance To Full Time Real Estate Attorney position at Acme Corporation, which I discovered on your careers page. With over seven years of experience in real estate law and a proven track record of managing complex transactions, I am eager to bring my expertise to your esteemed firm and contribute to your commitment to excellence in real estate services.

Throughout my freelance career, I have successfully managed a diverse portfolio of real estate transactions, including residential and commercial properties. Notably, I facilitated a \$10 million commercial property acquisition for a prominent client, navigating intricate zoning laws and negotiating favorable terms that exceeded their expectations. Additionally, I played a crucial role in drafting and reviewing numerous real estate contracts, ensuring compliance while protecting my clients' interests. My ability to maintain strong relationships with clients and stakeholders has been instrumental in achieving successful outcomes in a competitive market.

I am particularly drawn to Acme Corporation's dedication to innovative real estate solutions and your reputation for integrity in the industry. I am confident that my proactive approach, combined with my legal acumen, will align seamlessly with your team's goals. I would welcome the opportunity to discuss how my background and skills can contribute to the continued success of Acme Corporation.

Thank you for considering my application. I look forward to the possibility of discussing my candidacy further and exploring how I can add value to your esteemed organization.

Sincerely,

Jordan A. Mitchell