

Jordan Smith

January 16, 2026

Acme Corporation

RE: Freelance To Full Time Risk Analyst

Dear Hiring Manager,

I am excited to apply for the Freelance To Full Time Risk Analyst position at Acme Corporation, as advertised on LinkedIn. With over five years of experience as a freelance risk analyst, I have honed my ability to identify, assess, and mitigate risks across various industries. I am particularly drawn to Acme's commitment to innovation and integrity, and I am eager to contribute to your team in a full-time capacity.

During my freelance career, I successfully worked with a leading financial services firm to develop a predictive risk assessment model that reduced potential losses by 25% within the first year of implementation. This project required not only technical expertise in data analysis but also collaboration with cross-functional teams to ensure seamless integration into existing processes. Additionally, I led a risk management workshop for a tech startup, which resulted in the identification of critical vulnerabilities that were addressed, ultimately saving the company over \$200,000 in potential downtime.

I am passionate about leveraging my analytical skills to drive effective risk management strategies, and I believe that my proactive approach aligns well with Acme Corporation's goals. I am eager to bring my freelance experience into a permanent role where I can further develop my skills and contribute to your team's success. I look forward to the possibility of discussing how my background, skills, and enthusiasms align with the needs of your organization. Thank you for considering my application.

Sincerely,

Jordan Smith