

# Jordan Thompson

January 16, 2026

Acme Corporation

RE: Freelance To Full Time Sheet Metal Worker

Dear Hiring Manager,

I am excited to apply for the Freelance To Full Time Sheet Metal Worker position at Acme Corporation, which I discovered through your recent job listing on Indeed. With over five years of hands-on experience in sheet metal fabrication and installation, I am eager to bring my skills and expertise to your esteemed company and contribute to your projects with precision and quality.

During my freelance career, I successfully completed a major project for a local manufacturing facility where I designed and fabricated custom sheet metal enclosures. This project not only showcased my ability to tailor solutions to meet client specifications but also resulted in a 20% increase in operational efficiency for the facility. Additionally, I collaborated with a team of engineers on a complex HVAC installation, where my attention to detail and commitment to safety protocols helped us finish the project ahead of schedule and under budget. These experiences have honed my skills in interpreting blueprints, working with various metal types, and using advanced fabrication tools.

I am particularly drawn to Acme Corporation because of your commitment to innovation and quality in sheet metal work. I am eager to discuss how my background and skill set align with your needs and how I can contribute positively to your team. Thank you for considering my application. I look forward to the opportunity to speak with you further about how I can support your projects and enhance your operations.

Sincerely,

Jordan Thompson