

# Jordan Taylor

January 16, 2026

Acme Corporation

RE: Freelance To Full Time Solutions Architect

Dear Hiring Manager,

I am excited to apply for the Freelance To Full Time Solutions Architect position at Acme Corporation, as advertised on LinkedIn. With over five years of experience in designing and implementing scalable software solutions, I am eager to bring my skills and expertise to your esteemed organization and contribute to innovative projects that drive business success.

During my freelance career, I successfully led a project for a mid-sized e-commerce company, where I architected a cloud-based solution that increased their system performance by 40% while reducing operational costs by 25%. This involved selecting appropriate technologies, guiding the development team, and ensuring that the solution met both functional and non-functional requirements. Additionally, I collaborated with cross-functional teams to integrate the system with existing processes, providing seamless user experiences and enhancing customer satisfaction.

In another project, I developed a data analytics platform for a healthcare client that enabled real-time decision-making, which improved patient outcomes by streamlining data accessibility. Leveraging my expertise in data architecture and cloud services, I designed a solution that processed vast amounts of data efficiently, ultimately supporting the client in meeting compliance standards while also achieving a significant reduction in reporting time by 50%. These experiences have honed my ability to translate complex business needs into practical architectures, making me well-suited for the Solutions Architect role at Acme Corporation.

I am very interested in the opportunity to discuss how my background, skills, and enthusiasms align with the goals of Acme Corporation. Thank you for considering my application; I look forward to the possibility of contributing to your team and driving impactful solutions.

Sincerely,

Jordan Taylor