

# Jordan Smith

January 16, 2026

Acme Corporation

RE: Freelance To Full Time Telecommunications Engineer

Dear Hiring Manager,

I am excited to apply for the Freelance To Full Time Telecommunications Engineer position at Acme Corporation, which I discovered on your careers page. With a strong background in telecommunications engineering and a proven track record of successful project implementations, I am eager to contribute my skills to your innovative team.

During my freelance career, I have successfully managed several telecommunications projects, most notably a large-scale network upgrade for a regional telecom provider. This project involved designing and implementing a new fiber-optic infrastructure that increased bandwidth capacity by 50%, resulting in improved customer satisfaction and a significant reduction in operational costs. Additionally, I collaborated with cross-functional teams to launch a VoIP solution that improved call quality and reduced costs by 30% for a mid-sized business, demonstrating my ability to deliver impactful solutions under tight deadlines.

I am particularly drawn to Acme Corporation's commitment to leveraging cutting-edge technology to enhance telecommunications infrastructure. I am eager to bring my expertise in network design, project management, and client relations to your team. I am confident that my proactive approach and dedication to continuous improvement will make me a valuable asset as you transition from freelance projects to a full-time role.

I look forward to the opportunity to discuss how my experience and vision align with the goals of Acme Corporation. Thank you for considering my application; I am excited about the possibility of contributing to your team.

Sincerely,

Jordan Smith