

Jordan Taylor

January 16, 2026

Acme Corporation

RE: Home Inspector

Dear Hiring Manager,

I am excited to apply for the Home Inspector position at Acme Corporation, as advertised on your company website. With a passion for ensuring safe and sound living environments, I believe my skills and experience align well with the requirements of this role. I am eager to bring my expertise to your esteemed company, known for its commitment to high-quality inspection services.

In my previous position at Guardian Home Inspections, I successfully conducted over 500 residential inspections, identifying critical issues that saved clients an average of \$10,000 in repair costs. My thorough approach allowed me to detect issues ranging from structural deficiencies to electrical hazards, ensuring that prospective homeowners had a clear understanding of their potential investments. Additionally, I developed and implemented a training program for new inspectors, focusing on best practices in identifying problematic areas, which resulted in a 25% increase in client satisfaction ratings over six months.

I am particularly drawn to the values Acme Corporation embodies, especially your commitment to integrity and transparency in the inspection process. I am confident that my strong attention to detail and my proactive communication style would make me a valuable asset to your team. I look forward to the opportunity to discuss how my background, skills, and enthusiasms align with the needs of your organization. Thank you for considering my application, and I hope to speak with you soon.

Sincerely,

Jordan Taylor