

Jordan Smith

January 16, 2026

Acme Corporation

RE: Infrastructure Engineer

Dear Hiring Manager,

I am excited to apply for the Infrastructure Engineer position at Acme Corporation, as advertised on LinkedIn. With a strong background in designing and implementing robust infrastructure solutions, I am eager to contribute my expertise to your team and help drive your IT initiatives forward.

In my previous role at Tech Solutions Inc., I successfully led a project to migrate our on-premises data center to a hybrid cloud environment. This initiative not only improved our system uptime by 30% but also reduced operational costs by 20% in the first year. Additionally, I spearheaded the deployment of an automated monitoring system that enhanced our network performance visibility, allowing us to identify and resolve issues proactively, leading to a 40% decrease in incident response time.

Furthermore, I collaborated with cross-functional teams to implement a comprehensive disaster recovery plan that ensured business continuity. This plan was critical during a recent outage, where we managed to restore services within an hour, minimizing downtime and maintaining client trust. I believe these experiences have equipped me with the necessary skills to effectively manage infrastructure projects at Acme Corporation.

I am eager to bring my technical knowledge and problem-solving abilities to your esteemed organization. I would love the opportunity to discuss how my background and skills can align with the goals of Acme Corporation. Thank you for considering my application; I look forward to the possibility of contributing to your team.

Sincerely,

Jordan Smith